

Yearly Status Report - 2015-2016

| Part A | | |
|---|---|--|
| Data of the Institution | | |
| 1. Name of the Institution | GOVERNMENT NIRANJAN KESHARWANI COLLEGE, KOTA, DIST. BILASPUR | |
| Name of the head of the Institution | Dr. Sandhya Tiwari | |
| Designation | Principal | |
| Does the Institution function from own campus | Yes | |
| Phone no/Alternate Phone no. | 07753253210 | |
| Mobile no. | 9424147102 | |
| Registered Email | gnkckota@gmail.com | |
| Alternate Email | sapanapawar22@gmail.com | |
| Address | Government Niranjan Kesharwani College Kota, District Bilaspur | |
| City/Town | Kota | |
| State/UT | Chhattisgarh | |
| Pincode | 495113 | |

| 2. Institutional Status | |
|---|---|
| Affiliated / Constituent | Affiliated |
| Type of Institution | Co-education |
| Location | Rural |
| Financial Status | state |
| Name of the IQAC co-ordinator/Director | Shri B. K. Tripathi |
| Phone no/Alternate Phone no. | 07753253210 |
| Mobile no. | 9424261735 |
| Registered Email | gnkckota@gmail.com |
| Alternate Email | sapanapawar22@gmail.com |
| 3. Website Address | |
| Web-link of the AQAR: (Previous Academic Year) | https://gnkckota.ac.in/Uploads/AQAR% 202014-15_20202710072248.pdf |
| 4. Whether Academic Calendar prepared during the year | Yes |
| if yes,whether it is uploaded in the institutional website: Weblink: | https://gnkckota.ac.in/Uploads/Academic %20Calender%202015-16 20202710053421.pd f |

5. Accrediation Details

| Cycle | Grade | CGPA | Year of | Vali | dity |
|-------|-------|------|--------------|-------------|-------------|
| | | | Accrediation | Period From | Period To |
| 2 | В | 2.55 | 2015 | 15-Nov-2015 | 14-Nov-2020 |

6. Date of Establishment of IQAC

7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | | |
|---|-----------------|---------------------------------------|--|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries | |

| Construction of new cycle stand | 31-Aug-2015 60 | 1099 |
|--|-------------------|------|
| Procurement of computers for ICT automation of the college | 22-Sep-2015 30 | 1099 |
| Construction of the entrance gate | 19-Jan-2016 30 | 1099 |
| Laboratory automation | 25-Jan-2016 60 | 367 |
| Renovation of the college building | 25-Jan-2016 90 | 1099 |
| Renovation of the college garden | 13-Jul-2015 10 | 1099 |
| | <u>View File</u> | |

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Departmen t/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--|---|-------------------------|-----------------------------|--------|
| Govt. Niranjan Kesharwani College Kota | Laboratory Upgradation | State Government | 2016 60 | 400000 |
| Govt. Niranjan Kesharwani College Kota | College Renovation (Lecture Rooms) | State Government | 2015 90 | 500000 |
| Library | BPL Book Bank Scheme | State Government | 2016 120 | 10000 |
| Library | Books for SC Students | State Government | 2015 120 | 65650 |
| Govt. Niranjan Kesharwani College Kota | College Renovation (Entrance Gate) | Jan Bhagidari Samiti | 2016 30 | 35000 |
| Govt. Niranjan Kesharwani College Kota | College Renovation (Cycle Stand) | Jan Bhagidari Samiti | 2015 60 | 173000 |
| Govt. Niranjan Kesharwani College Kota | College Renovation (Water Supply in the Canteen) | Jan Bhagidari Samiti | 2015 20 | 103000 |
| Govt. Niranjan Kesharwani College Kota | College Renovation (Tile Repairing) | Jan Bhagidari Samiti | 2015 20 | 40000 |
| Govt. Niranjan Kesharwani College Kota | College Renovation (Garden Road and Drain) | Jan Bhagidari Samiti | 2015 10 | 50000 |
| Govt. Niranjan | College | Jan Bhagidari | 2015 | 100000 |

| Kesharwani College Kota | Renovation (Lecture Room and Staircase Repair) | Samiti | 45 | |
|----------------------------|--|------------------|----|--|
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| 9. Whether composition of IQAC as per latest NAAC guidelines: | Yes |
|--|------------------|
| Upload latest notification of formation of IQAC | <u>View File</u> |
| 10. Number of IQAC meetings held during the year : | 2 |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | Yes |
| Upload the minutes of meeting and action taken report | <u>View File</u> |
| 11. Whether IQAC received funding from any of the funding agency to support its activities during the year? | No |

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Procurement of computers and computer peripherals to help promote the use of ICT amongst students and faculty members. 2. Organized Students' Induction program for the use of ICT in a seven day workshop. Organized one day workshop for the arts, commerce and science students on' career guidance, Competitive Examinations: How to crack them, Organized orientation program for the first year/ first semester What to expect in the first year of your higher studies to promote academic excellence among student. 3. Recommended to establish well equipped smart classes and digital lecture hall.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|--|--|
| Following the suggestion of the NAAC peer team to conduct Academic Audit of the the college | Academic Audit of the college has been initiated |
| To send proposals to the Dept. of Higher education for new and career oriented courses like M. Sc. Chemistry, M. Sc.Botany, M. Sc.Zoology, M. Sc. Physics, M. Com. M. A. History, M.A. Geography and PGDCA | The proposals are under consideration of the Dept of Higher Education. The approval is awaited |

| To make the learning and teaching process more ICT oriented | The procurement of computers and computer peripherals for the teaching staff as well as the students helped achieve the target of enhancement of ICT |
|---|---|
| To make the college greener, cleaner and more environment friendly | The college was made greener and cleaner campus by tree plantation drives as well as cleanliness drives throughout the year |
| To organise internal assessment for students to improve academic performance | nternal assessment organised for the students of of undergraduate as well as post graduate students where immensely helpful in improving the results of the students in annual and semester in examination number |
| Vie | w File |
| 14. Whether AQAR was placed before statutory body ? | No |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | No |
| 16. Whether institutional data submitted to AISHE: | Yes |
| Year of Submission | 2016 |
| Date of Submission | 20-Nov-2016 |
| 17. Does the Institution have Management information System ? | Yes |
| f yes, give a brief descripiton and a list of modules currently operational (maximum 500 words) | Modules in operation currently: 1. Applying the college website and Email of higher authorities, university, faculty members as well as coordinators of different committees / cells. 2. Mass messaging system - within group of all regular students, group of all teachers, 3. Notification by college notice board, departmental notice board. 4. Using whatsapp group of faculty members, research student groups, PG students group. 5. Through meetings of staff council, student induction program and additional meetings as per required. 6. Submitting the data on AISHE portal. Description: The Institution has well organized management information system under which the IQAC plans the various |

activities for better performance in academics and for overall development of the institution. The activities planned are then implemented by the various committees concern to achieve the planned goal. After implementation the achievement and problems in the form of feedback is placed before the staff council and other constitutional bodies. The bodies discuss the problems and outcomes thoroughly and recommend its suggestion for better planning in next session. Information of various activities is given to the students by Notice Boards, Website and also by sending Group SMS. Information to teaching and non teaching staff is provided through Email and Whatsapp group. Not just for teaching and nonteaching staff but also information to students are circulated through whatsapp group, for each class there are separate whatsapp group to give important message. Mass messages are sent to the students for various activities like notifications, various schedules. Whatsapp group are the most convenient way of conveying message not just to staff but also to students in real time basis.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our college is affiliated to the Bilaspur University, Bilaspur Chhattisgarh. We follow the curriculum prescribed by the university. We have to abide by the Academic Calendar provided by the department of higher education. The curriculum provided by the university serves as a framework for teaching and learning in the college The curriculum is a learning-centered one rather than being a content driven one which places learning at the forefront of all curricular development activities. Although the programmes and courses are designed at the state level but our teachers have their say as members of boards of studies. The Heads of all the departments prepare their own departmental schedules and guidelines. The IQAC helps in strategizing the best methods to successfully implement the curriculum. Effective delivery of the curriculum is ensured by the active implementation of the time plan. At the very beginning of the academic session orientation programme is organized for the students of first year of all the disciplineto drive home the desired aims and objectives of different courses and programmes. Aspects of holistic learning are brought into early undergraduate years, Different faculties devise and methodise approaches to address the academic requirements of the students. While designing the lesson plan there is a focus on the relevance of the academic outcome and the requirements of students in the context of

professional practice. Students are also encouraged to develop their persona and become a best product excelling in qualities ensuring employability. Senior students become excellent mentors and with their supervision the juniors learn the fundamentals of the learning process of the higher education institutions that contributes to the development and delivery of learning in a meaningful, holistic manner. Yearly lecture planning is a complex process where faculty defines intended learning outcomes, assessments, content and pedagogic requirements necessary for student success across an entire curriculum. The faculty members are encouraged to prepare an active plan for their classroom teachings for the whole academic session before the academic year commences. The HODs are directed to make sure of the same. The preparation of such a plan helps with equal and effective distribution of lectures engaging all the faculty members actively in the teaching process. This helps in keeping the clarity of distribution of curriculum and timely completion of the course well before the start of the final examination at the end of the curriculum year. All the student members are encouraged to attend the seminars presented by the fellow student members to brush up their knowledge of the topics and to add the individual insights for enhancement of theoretical as well as the practical knowledge of the topics covered. The projects, if any, are allotted after careful consideration of their qualifications, subject specializations, experience and performance.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entreprene urship | Skill Development |
|-------------|-----------------|--------------------------|----------|---|----------------------|
| NA | NA | Nil | 00 | NA | NA |

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction | | |
|------------------|--------------------------|-----------------------|--|--|
| Nill NA | | Nill | | |
| <u>View File</u> | | | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| Nill | NA | Nill |

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course | |
|--------------------|-------------|----------------|--|
| Number of Students | Nil | Nil | |

1.3 – Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled | | | |
|---------------------|----------------------|-----------------------------|--|--|--|
| NA | Nill | Nill | | | |
| <u>View File</u> | | | | | |

1.3.2 - Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field |
|-------------------------|--------------------------|------------------------------------|
| | | Projects / Internships |

| Nill | NA | Nill | | |
|------------------|----|------|--|--|
| <u>View File</u> | | | | |

1.4 - Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| Students | Yes |
|-----------|-----|
| Teachers | Yes |
| Employers | No |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college has a well organized feedback system to obtain feedback from all the stakeholders like students, teachers, parents and alumni. Feedback forms are available both online and offline for anyone who wishes to share his/ her feedback with the college. Feedback from the concerning stakeholders are the most significant indicators of the improvement of the academic environment of the college. The college then analyses the feedback from various stakeholders obtained from both online and offline means. The outcomes of the feedback analysis are then brought before the IQAC. The members of the IQAC discuss and finalize the due course of action for a particular academic year on the basis of the feedback received by the college. Areas in which the college has received negative or poor feedback are the main focus of the quality enhancement of the college. These areas are taken as challenges and careful and sustained efforts are initiated to improve upon the shortcomings.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled | |
|--------------------------|-----------------------------|---------------------------|-----------------------------------|-------------------|--|
| BCom | | 90 | 128 | 90 | |
| BA | | 230 | 377 | 230 | |
| BSc | | 90 | 457 | 90 | |
| MA | Hindi Literature | 20 | 152 | 20 | |
| MA | Political Science | 20 | 63 | 20 | |
| MA | Economics | 20 | 13 | 13 | |
| MA | Sociology | 40 | 52 | 20 | |
| | <u>View File</u> | | | | |

2.2 - Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of | Number of | Number of | Number of | Number of |
|------|--------------------|--------------------|-------------------|-------------------|------------------|
| | students enrolled | students enrolled | fulltime teachers | fulltime teachers | teachers |
| | in the institution | in the institution | available in the | available in the | teaching both UG |

| | (UG) | (PG) | institution teaching only UG courses | institution teaching only PG courses | and PG courses |
|------|------|------|--|--|----------------|
| 2015 | 1001 | 91 | 15 | 4 | 15 |

2.3 - Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), Elearning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e- Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
|-------------------------------|---|-----------------------------------|--|---------------------------|---------------------------------|
| 13 | 5 | 53 | 1 | Nill | 1 |

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students are at the center of every academic and co-curricular activities of the college. Mentoring of students is done keeping in view the overall improvement of the persona of the student. Equal emphasis is given to the academic, social, cultural and sports related activities. The respective departments maintain the records of internal tests/class tests/surprise tests, attendance records, seminars etc. related to the reviewing of the performance of the students. Teachers maintain interaction with students through individual meetings. The students of our college get excellent guidance in the sports activities. College NSS, Red Cross Units lead the way to inculcate social, cultural and moral values amongst the students. Parents are regularly informed about their ward's attendance and academic performance.

| Number of students enrolle institution | mber of students enrolled in the institution Number of fulltime teachers | | Mentor : Mentee Ratio | |
|--|--|----|-----------------------|--|
| 1092 | | 15 | 1:73 | |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 19 | 15 | 4 | Nill | 4 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies | | |
|------------------|--|-------------|---|--|--|
| Nill NA Nill NA | | | | | |
| <u>View File</u> | | | | | |

2.5 - Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year- end examination | Date of declaration of results of semester- end/ year- end examination |
|----------------|----------------|----------------|---|---|
|----------------|----------------|----------------|---|---|

| BCom | 09 | III | 26/04/2016 | 30/06/2016 |
|------------------|----|-----|------------|------------|
| BCom | 08 | II | 24/04/2016 | 30/06/2016 |
| BCom | 07 | I | 25/04/2016 | 09/06/2016 |
| BSc | 06 | III | 27/04/2016 | 01/06/2016 |
| BSc | 05 | II | 28/04/2016 | 11/06/2016 |
| BSc | 04 | I | 20/04/2016 | 30/06/2016 |
| BA | 03 | III | 25/04/2016 | 17/07/2016 |
| BA | 02 | II | 29/04/2016 | 28/06/2016 |
| BA | 01 | I | 14/05/2016 | 07/07/2016 |
| <u>View File</u> | | | | |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has taken initiatives to ensure continuous internal evaluation :Biennial internal examinations for the yearly courses are organized according to the academic calendar. Departmental seminars on subject topics in Post Graduate classes (semester system) are organized. • Multiple Choice Questions, Short answer questions, regular class test, surprise tests are organized..

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated to the Bilaspur University and hence the pattern prescribed by the University is strictly adhered to. The Department of Higher Education Chhattisgarh provides an academic calendar that specifies the date of commencement and end of the classes for each exam along with the government holidays.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://gnkckota.ac.in/notice/Programme-and-CourseOutcome

2.6.2 - Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------------------|-------------------|-----------------------------|---|--|-----------------|
| MA Sociology | MA | Sociology | 1 | 1 | 100.00 |
| MA Economics | MA | Economics | 15 | 6 | 40.00 |
| MA Political Science | MA | Political Science | 3 | 3 | 100.00 |
| MA Hindi LIterature | MA | Hindi Literature | 10 | 8 | 80.00 |
| BSc | BSc | | 38 | 35 | 92.11 |
| BCom | BCom | | 61 | 49 | 80.33 |
| BA | BA | | 126 | 109 | 86.51 |

View File

2.7 - Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://gnkckota.ac.in/Uploads/Student%20Satisfaction%20Survey%20(SSS)%20201 5-16 2021277134443.pdf

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year | |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|--|
| Minor Projects | 943 | UGC | 1.5 | 1 | |
| 113 | | | | | |

<u>View File</u>

3.2 - Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---------------------------|-------------------|------|
| NA | NA | |

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category | |
|-------------------------|-----------------|-----------------|---------------|----------|--|
| NA | NA | NA | Nill | NA | |
| <u>View File</u> | | | | | |

3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsered By | Name of the Start-up | Nature of Start- up | Date of Commencement |
|----------------------|------|--------------|-------------------------|------------------------|----------------------|
| NA | NA | NA | NA | NA | Nill |
| <u>View File</u> | | | | | |

3.3 - Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0 | 0 | 0 |

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded | |
|------------------------|-------------------------|--|
| NA | Nill | |

3.3.3 - Research Publications in the Journals notified on UGC website during the year

| Туре | Department | Number of Publication | Average Impact Factor (if any) | |
|------------------|------------|-----------------------|--------------------------------|--|
| Nill | NA | Nill | 00 | |
| <u>View File</u> | | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication | |
|------------------|-----------------------|--|
| NA | Nill | |
| <u>View File</u> | | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|-----------------------|-------------------|------------------|---------------------|----------------|--|--|
| NA | NA | NA | Nill | 0 | 00 | Nill |
| <u>View File</u> | | | | | | |

3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|-----------------------|-------------------|------------------|---------------------|---------|---|---|
| NA | NA | NA | Nill | Nill | Nill | NA |
| | <u>View File</u> | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|---------------------------------|---------------|----------|-------|-------|
| Attended/Semi nars/Workshops | 2 | 11 | Nill | 1 |
| Presented papers | Nill | 11 | Nill | 1 |
| Resource persons | Nill | Nill | Nill | Nill |
| <u>View File</u> | | | | |

3.4 - Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities | |
|-------------------------|---|--|--|--|
| Social Awareness | NSS | 4 | 34 | |
| No file uploaded. | | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited | |
|----------------------|-------------------|-----------------|---------------------------------|--|
| NA | NA | NA | Nill | |
| <u>View File</u> | | | | |

3.4.3 - Students participating in extension activities with Government Organisations, Non-Government

Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agen cy/collaborating agency | Name of the activity | Number of teachers participated in such activites | Number of students participated in such activites |
|----------------------------|--|--|---|---|
| Health Hygiene | NSS, Red Cross | Yoga and Meditation | 15 | 132 |
| Digital India Programme | IQAC, NSS | Seven day Digital Awareness Programme | 15 | 72 |
| SVEEP Programme | NSS | Voter Awareness Programme | 7 | 49 |
| Social Awareness | NSS | Seven day special camp at Kalmitar | 8 | 50 |
| Swachcha Bharat Abhiyan | NSS | Campus Cleanliness Drive | 15 | 68 |
| Environmental Awareness | NSS, Red Cross | Tree Plantation Drive | 15 | 80 |
| <u>View File</u> | | | | |

3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration | |
|--------------------|-------------|-----------------------------|----------|--|
| NA | NA | NA | 00 | |
| <u>View File</u> | | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|-------------------|-------------------------|---|---------------|-------------|-------------|
| NA | NA | 00 | Nill | Nill | 00 |
| | <u>View File</u> | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|----------------------------------|--------------------|--|---|
| Dr. C V Raman University Kota | 13/08/2015 | Academic, Scientific and Cultural Cooperation | 112 |

| Govt. Bilasa Girls PG College, Bilaspur | 29/07/2016 | Academic, Scientific and Cultural Cooperation | 45 |
|---|------------|--|----|
| Govt. J P Verma Arts and Commerce College, Bilaspur | 29/07/2015 | Academic, Scientific and Cultural Cooperation | 97 |
| Central Institute of Mining and Fuel Research | 10/07/2015 | RD about the process from mine to market | 32 |

<u>View File</u>

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 16.42 | 16.42 |

4.1.2 - Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added | |
|--|-------------------------|--|
| Campus Area | Existing | |
| Class rooms | Existing | |
| Laboratories | Existing | |
| Seminar Halls | Existing | |
| Classrooms with LCD facilities | Existing | |
| Seminar halls with ICT facilities | Existing | |
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Existing | |
| <u>View File</u> | | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---------------------------|--|---------|--------------------|
| Inflibnet | Partially | 2.0 | 2015 |

4.2.2 - Library Services

| Library Service Type | Existing | | Newly Added | | Total | | |
|-------------------------|-----------|--------|-------------|------|-------|--------|--|
| Text Books | 33879 | 430877 | Nill | Nill | 33879 | 430877 | |
| Reference Books | 1670 | 190620 | Nill | Nill | 1670 | 190620 | |
| Journals | 108 | 15600 | Nill | Nill | 108 | 15600 | |
| | View File | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e- content | | |
|---------------------|--------------------|---------------------------------------|---------------------------------|--|--|
| NA | NA | NA | Nill | | |
| <u>View File</u> | | | | | |

4.3 - IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Туре | Total Co mputers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departme nts | Available Bandwidt h (MBPS/ GBPS) | Others |
|--------------|---------------------|-----------------|----------|------------------|---------------------|--------|-----------------|--|--------|
| Existin g | 43 | 1 | 1 | 0 | 1 | 1 | 11 | 10 | 0 |
| Added | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 47 | 1 | 1 | 0 | 1 | 1 | 11 | 10 | 0 |

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 - Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| NA | Nill |

4.4 - Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| signed Budget on cademic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurredon maintenance of physical facilites |
|-------------------------------------|--|--|--|
| 3.5 | 3.5 | 16.42 | 16.42 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Situated amongst the beautiful Maikal Range the college sits pretty in a sprawling 15 acre campus College has an adequate infrastructure which consists of 14 class rooms, 5 laboratories, Computer Lab 1 Hall(open auditorium), girls common room, principal chamber, staff room, office and library, cycle stand, 4washrooms, water-coolers. Funds are generated for physical maintenance and utilization of infrastructure by self financing, Janbhagidari samiti, state government funds etc. Around 47 computers are available for use of student faculty. This is overseen by a designated teacher and a computer operator. The college has a seven station Gymnasium fully equipped with state of the art tools for workouts, teachers and students take full advantage of the facilities in maintaining good physic. A dedicated Librarian keeps check on upkeep of the library, assisted by a book lifter. The activities like library neat and clean and free without insects are done frequently by library staff. A dedicated sports officer overlooks maintenance of sport ground and related sports

material and equipment. The college garden, cycle stand, wash rooms are well managed and maintained by the local labourers paid by self finance. The college administration formulates committees for physical maintenance and verification. There is a separate building committee in the college which look after the matter related to construction/renovation, maintenance and minor repair work and which works in coordination with Government agencies. The committee seeks departmental requirements, needs of laboratories, class rooms research rooms, library etc. and send the proposal with details of budget requirements funding agencies etc. to the Government of Higher Education for approval. The building and infrastructure committee makes proposal. White wash, any new construction or major repair are also executed by Public Works Department (PWD) in the similar manner. Minor repairs are managed at the college level. Annual physical verification is taken up by such committees. College adopts manual and computerized systems for recording and maintenance of records.

https://gnkckota.ac.in/Uploads/Achievements%20of%20The%20College%202015-16 2021237115745.pdf

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees | |
|--------------------------------------|--------------------------|--------------------|------------------|--|
| Financial Support from institution | NA | 0 | 0 | |
| Financial Support from Other Sources | | | | |
| a) National | NA | Nill | 0 | |
| b)International | NA | Nill | 0 | |
| <u>View File</u> | | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved | | |
|---|-----------------------|-----------------------------|-------------------------|--|--|
| Mentoring | Nill | 186 | Organized by College | | |
| Health and Hygiene Programme | Nill | 168 | REDCROSS, NSS | | |
| Yoga, Meditation | Nill | 32 | NSS, REDCROSS | | |
| Coaching For Slow Learners | Nill | 98 | Organized by College | | |
| View File | | | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passedin the comp. exam | Number of studentsp placed |
|------|--------------------|--|---|--|----------------------------|
| 2016 | Career | 73 | 12 | 7 | 12 |

Counseling and Guidance Scheme View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| Nill | Nill | Nill |

5.2 – Student Progression

5.2.1 - Details of campus placement during the year

| On campus | | | Off campus | | |
|------------------------------------|---------------------------------------|---------------------------|------------------------------------|---------------------------------------|---------------------------|
| Nameof organizations visited | Number of students participated | Number of stduents placed | Nameof organizations visited | Number of students participated | Number of stduents placed |
| NA | Nill | Nill | NA | Nill | Nill |
| <u>View File</u> | | | | | |

5.2.2 - Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |
|------------------|---|-----------------------------|---------------------------|----------------------------|-------------------------------|
| Nill | 148 | NA | NA | NA | NA |
| <u>View File</u> | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying | |
|-------|---|--|
| Nill | Nill | |
| View | v File | |

5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants | | | |
|-----------|--|------------------------|--|--|--|
| Sports | College, Inter College, University, Zonal | 274 | | | |
| Cultural | Collge, Districit Level | 78 | | | |
| View File | | | | | |

5.3 - Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------|-------------------------|---------------------------|-----------------------------|-------------------------------------|----------------------|---------------------|
| Nill | NA | Nill | Nill | Nill | NA | NA |
| | | | <u>View File</u> | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council comprises the elected members amongst the students of the college. The student council is constituted in accordance with the guidelines of the Department of Higher Education. The office bearers constituted as an elected body comprising President, Vice President, Secretary, Joint Secretary and Class representatives. Out of these posts one is reserved for girls as per the directions of the Department of Higher Education. The complete procedure is kept transparent. The entire activities have been performed under the supervision of Professor in-charge, as directed by the Principal. The constitution, functions and activities of the Student council is enshrined in the schedule of the college program /calendar. The departmental associations are formed in postgraduate departments which are constituted by merit / mass opinion, as per the norms of the department and their activities are conducted under the guidance of the Head of the department concerned. The members of the students council actively participate in the committees like NSS, Nature Club, SVEEP, Red Cross Society etc. The student council represents their active participation during the various meetings organized in the institution for academic and administrative purposes and they give their suggestions as well as their cooperation. Students' council ensures a disciplined atmosphere in the college. The Student Council organizes different cultural programmes to observe important days such as Teachers Day, Republic Day, Independence Day etc. Annual day is celebrated in the college by the Students council with gusto celebrating the cultural diversity of our indegenous culture : during the annual sports day various sports and games are also organized in the college along with the cultural events. Meritorious students and students who excel in cultural and sports activities are given prizes to encourage their talent Activity of student council and representation Enrolled students of our college contribute through their active participation in various committees. Their participation, suggestions, views and healthy representation in various academic, administrative and extracurricular activities through departmental Board of Studies, Internal Quality Assurance Cell, Amalgamated Fund committee, Sports committee, Cultural committee and other different committees along with various student unit like departmental association, NCC, NSS, YRC and student council help in proper execution and functioning of the committees. The College has an active Student Council which is constituted through direct election/as per guidelines provided by the department of Higher Education, Government of Chhattisgarh under the recommendation of Higher education of India / Lyngdoh Committee. Apart from the activities of the student council concerned to the college, the departmental associations have performed their activities as per the requirement of the department concerned. The students have active representation in the academic bodies of the institution. The Board of Studies of every department has a post graduate meritorious alumnus as student representative. The student representative contributes in the curriculum design and development. The feedback of the students is also considered while designing the curriculum. The Student Council draws up the program of activities to be undertaken by the council during the academic session and make necessary contributions towards the implementation

5.4 – Alumni Engagement

| 5.4.1 – | Whether | the inst | itution ha | s registered | l Alumni . | Association? |
|---------|---------|----------|------------|--------------|------------|--------------|
| | | | | | | |

No

5.4.2 - No. of enrolled Alumni:

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association:

Meeting 16.07.2015 Alumni meeting was organized on 16.07.2015 at 12:30 PM in the college auditorium, The following proposals and suggestions were given :-1. All the alumni have to be present in the college for the preparation of NAAC assessment. 2. Alumni members proposed to open PG courses in various subjects in the college. 3. Demands were made to run a spoken English course in the college. 4. Research center should be established in the college and there should be regular yoga and meditation in the college. 5. Separate arrangements should be made for the seating of parents and alumni in the college. 6. There should be proper arrangement of car parking and arrangement of guard. 7. Helmet should be made mandatory for the students. 8. There should be separate arrangements for stationery and computer work. In the above meeting 25 members including college staff were present. Meeting 05.09.2015 On 05.09.2015 at 1:30 PM a meeting of alumni students was organized in the auditorium of the college, in which necessary guidelines were given regarding compulsory attendance on the day of the upcoming NAAC inspection. In this meeting 27 members including the college staff and alumni were present.

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Janbhagidari committee of the college is formed in accordance with the government guidelines. The committee members are representatives from all walks of society, the committee also includes two alumni of the college. The committee actively participates in all the major initiatives of the college, keeps a watchful eye on the various academic and nonacademic activities from time to time and it also offers suggestions for the proper utilization of the Janbhagidari fund of the college as the college requires the committee to approve the expenditure from the aforementioned fund. The IQAC functions as the monitoring agency for the various quality initiatives taken up by the college it also promotes participative management to achieve quality standards in academic and nonacademic activities. Out of various practices of decentralization and participative management notably, two practices are - i. All Postgraduate departments have an organized departmental association consisting of selected/nominated students coordinated by a Prof. in charge under the supervision of HOD, performed various academic and administrative activities like conduction of seminar test under internal assessment, use, and management of the departmental library, management of laboratory equipment/items. ii. Cultural committee and is constituted in our college comprising the representative from all stakeholders performed various studentcentric academic and extracurricular activities coordinated by senior Professor under the supervision of the Principal.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details | | | |
|---------------------------|-------------------------------------|--|--|--|
| Library, ICT and Physical | The following initiatives have been | | | |

| 1 1 | |
|----------------------|---|
| Infrastructure / Ins | taken up by the college for infrastructure development: 1.Construction of New Cycle Stand 2.Procurement of Computers for ICT Automation of the college 3.Construction of the entrance gate 4.Laboratory Automation 5.Renovation of the college building 6.Renovation of the College garden 7. Well equipped library with Inflibnet |
| Teaching and I | An orientation programme is conducted after the admission process for the first year of UG and PG students, so that they can understand the semester system, internal tests/assignment/seminar system, and examination system. The details of the academic calendar showing the academic activities of the session are provided by the department of higher education of state government/ university is displayed to the students through the notice board and also through the college website. The time-table of classes is prepared by the college committee and the lesson plan in a subject/paper/unit is prepared by every faculty at the beginning of each session. The daily progress is also maintained in the form of a teaching diary and verified by the head of the department and then by the principal. The teaching process comprises: classRoom Learning, PowerPoint Presentation, Assignments, Seminars and Web based resources. A copy of the syllabus is maintained for students by each department. Outline of the course schedule and topics to be taught by the teacher, is provided to the student prior to the commencement of classes. Students are evaluated regularly through internal tests, assignments and seminars. Learning is made more student-centric by encouraging them to prepare a detailed note/report on their seminar/ project topics and discuss their seminar topics/ project reports |
| | through power point presentation under the supervision of faculty members. Besides, workshops, group discussions, field study, participation in quiz, Poster and Model Presentation, participation in extension activities, etc are also included in the academic practices. The college has a rich, well equipped and automated library with INFLIBNET and internet facilities. |

| | Different departments have their own departmental libraries for PG students. |
|--------------------------------------|--|
| Curriculum Development | Being a government college we have to follow the curriculum provided by the affiliating Bilaspur University. But the teachers of our college as members of Boards of studies in many subjects have their say in the curriculum development committee meetings. |
| Examination and Evaluation | Details of various courses, syllabus, examination pattern and examination process are provided to the students at the time of admission through admission brochure and respective departments. The dates of internal exams, unit tests, assignments and seminars are declared well before through notice. The dates of UG and PG yearly examinations are declared by the affiliating Bilaspur University at least one month before the commencement of the examination. |
| Research and Development | Faculty members are motivated for publishing their research work and participate in research seminars. Encouraging faculties to act as Ph. D supervisor |
| Human Resource Management | Motivating and facilitating the faculty members to participate in refresher and orientation courses, conduction of short term computer program for non teaching staff, organization of workshop on different safety measures have been performed. Self appraisals of teachers through maintenance of academic dairy, establishment of grievance redressal cell, anti ragging committee, sexual harassment committee etc. are functional |
| Industry Interaction / Collaboration | Students are visited the local industries to prepare their assignment. |
| Admission of Students | Following the guidelines provided by the department of Higher education, Govt. of Chhattisgarh, the entire admission procedure is governed by admission committees, which are formed department wise for PG and subject group-wise for UG. Ph. D. program is being taken into process as per the meetings and decisions taken by the parent university as per UGC regulations. All reservation rules laid down by state government and Higher Education department are strictly followed |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governace area | Details |
|-------------------------------|--|
| Administration | As far as practicable the administrative activities based on the use of e-facility is used extensively, which helps in faster communication and timely completion of work. All the HOD and principal office communicate via Email. E mail is the mode of communication within the institution for providing the centralised information about the rule, regulations, notices and circulars of the government and parent university. |
| Finance and Accounts | As the college is a government institution as per the rule of the Govt. All salaries are made online in e- kosh software of the Department of finance Govt of CG. All the payment of salaries is done through online transactions. The payment of purchase of various articles are done through treasury challan by making an online bill. All grants from the government agencies are received through online transactions. |
| Student Admission and Support | Disbursal of Scholarship and application for scholarship is done through a specific portal developed by the Govt. of Chhattisgarh. |
| Planning and Development | Communication with the Department of Higher Education Govt. Of Chhattisgarh, Bilaspur University, UGC CRO Bhopal, RUSA, State Project office Raipur and concerned officials have been made through Email. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support | | |
|------------------|-----------------|---|--|-------------------|--|--|
| Nill | NA | NA | NA | Nill | | |
| <u>View File</u> | | | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for | Title of the administrative training programme organised for | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|------|---|--|-----------|---------|---|---|
|------|---|--|-----------|---------|---|---|

| | teaching staff | non-teaching staff | | | | |
|------|------------------------------|------------------------------|------------------|------------|----|---|
| 2015 | Digital India Workshop | Digital India Workshop | 16/11/2015 | 23/11/2015 | 15 | 4 |
| | | | <u>View File</u> | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration | | |
|---|------------------------------------|------------|------------|----------|--|--|
| Refresher Course | 1 | 18/11/2015 | 09/12/2015 | 22 | | |
| No file uploaded. | | | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| Nill | Nill | Nill | Nill |

6.3.5 - Welfare schemes for

| Teaching | Non-teaching | Students |
|---------------------------|---------------------------|--------------------------|
| 1. General (Compulsory) | General (Compulsory) | Scholarship: Ekikrit, |
| General Provident fund, | General Provident fund, | BPL Scholarship Merit |
| Family Benefit Fund, | Family Benefit Fund, | Scholarship, Divyang |
| Group Insurance Gratuity | Group Insurance Gratuity | Scholarship, Revaluation |
| 2.Allowances Dearness | 2. Allowances Dearness | system, Books for SC, ST |
| Allowance House Rent | Allowance House Rent | |
| Allowance Washing | Allowance Washing | |
| Allowance (Only For Class | Allowance (Only For Class | |
| IV) Cycle Allowance (Only | IV) Cycle Allowance (Only | |
| For Class IV) Dress | For Class IV) Dress | |
| Allowance (Only For Class | Allowance (Only For Class | |
| IV) City Compensation | IV) City Compensation | |
| Allowance Medical | Allowance Medical | |
| Allowance (Only for Class | Allowance (Only for Class | |
| III IV Optional) | III IV Optional) | |
| Accountancy Allowance | Accountancy Allowance | |
| (Only for Accountant) 3. | (Only for Accountant) 3. | |
| Medical Medical | Medical Medical | |
| Reimbursement 4. Leave | Reimbursement 4. Leave | |
| Casual Leave (13 Days) | Casual Leave (13 Days) | |
| Half Pay Leave on Medical | Half Pay Leave on Medical | |
| Ground (20 Days) Earn | Ground (20 Days) Earn | |
| Leave (10 Days per year) | Leave (10 Days per year) | |
| Leave not due Maternity | Leave not due Maternity | |
| Leave (6 Months) | Leave (6 Months) | |
| Paternity Leave (15 Days) | Paternity Leave (15 Days) | |
| Study Leave (2 Years) | Study Leave (2 Years) | |
| Teacher Fellowship (for | Teacher Fellowship (for | |
| Teaching Staff) Summer | Teaching Staff) Summer | |
| and Winter Vacation (for | and Winter Vacation (for | |
| Teaching Staff) 5. | Teaching Staff) 5. | |

Remuneration/Honorarium Remu Examination remuneration Exam Allo

Remuneration/Honorarium
Examination remuneration
Allotment of Government
Quarter Loans and
Advances for Class III IV
Employees Compassionate
Appointment Pension
Family Pension

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

All financial transactions, purchases and expenditures are done by the Principal as per Govt. norms duly recommended by the Purchase Committee of the college and proposed by various departments. The effective and efficient use of financial resources is ensured through a proper system adopted by the college. College gets funds from four different sources, such as the University Grants Commission, State Govt. Higher education department, Janbhagidari Samiti, funds generated through self-financing courses. The internal financial accounting is done every month and is completed before the 10th of every month considering all the previous months transactions. After completion of the monthly accounts, the same accounts are audited by the internal auditors from departmental staff appointed by the Principal. The External Audit is undertaken by AG and Govt. of Chhattisgarh auditors. Sometimes Chartered Accountants are also engaged to audit the accounts of the college, especially the accounts of grants provided by UGC/CG/COST/Self-financing/Autonomy.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose | | | |
|--|-------------------------------|---------|--|--|--|
| NA 0 | | NA | | | |
| <u>View File</u> | | | | | |

6.4.3 - Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Inte | rnal |
|----------------|----------|--------|--------|---|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | Nill | Yes | IQAC |
| Administrative | No | Nill | Yes | A specialized committee appointed by the Pricipal |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Discussion of academic performance 2. student facilities and motivation 3.
 maintenance of infrastructure and lab facility

6.5.3 – Development programmes for support staff (at least three)

Family Tour and Gathering, Orientation, Physical and Mental Health Checkups

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Academic audit has been initiated in the college. 2. Online learning programme for teaching and non-teaching staff. 3. Systematic and synchronized feedback system has been initiated to obtain feedback from the stakeholders.

6.5.5 – Internal Quality Assurance System Details

| a) Submission of Data for AISHE portal | Yes |
|--|-----|
| b)Participation in NIRF | No |
| c)ISO certification | No |
| d)NBA or any other quality audit | No |

6.5.6 - Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants | |
|-----------|---|-------------------------|---------------|-------------|------------------------|--|
| 2015 | Student Orientation Programme for all academic programs | 05/12/2015 | 04/08/2015 | 04/08/2015 | 258 | |
| 2015 | Digital Literacy Programme for the Staff and Students | 05/12/2015 | 16/11/2015 | 23/11/2015 | 72 | |
| 2016 | Laboratory Automation | 02/01/2016 | 25/01/2016 | 25/03/2016 | 367 | |
| 2016 | One day workshop on students career guidance | 02/01/2016 | 28/01/2016 | 28/01/2016 | 232 | |
| View File | | | | | | |

<u>View File</u>

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of I | Participants |
|--|-------------|------------|-------------|--------------|
| | | | Female | Male |
| Gender Sensitization Programme | 18/08/2015 | 18/08/2015 | 44 | 11 |
| Debate and Rangoli Competetion On Gender Equality | 15/12/2015 | 15/12/2015 | 14 | 6 |
| Awareness | 08/02/2016 | 08/02/2016 | 53 | 27 |

| Programme on | | |
|-----------------|--|--|
| Women | | |
| Empowerment and | | |
| Women Literacy | | |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Bio fertilizer (Compost) pit created. Awareness campaign for no use of single plastic. Rain Water Harvesting system.

7.1.3 - Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries | |
|-------------------------|--------|-------------------------|--|
| Scribes for examination | Yes | 2 | |

7.1.4 - Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadva ntages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|---|--|----------------|------------|--|-----------------------------------|--|
| 2015 | 1 | 1 | 03/08/2 015 | 01 | Vriksha ropan and Van Mahotsav Karyakram | Environme ntal | 80 |
| 2015 | 1 | 1 | 02/10/2 015 | 01 File | Mathatma Gandhi Jayanti | Swachhta Jagrukta Karyakram | 68 |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|--------------------|---------------------|--|
| Teaching Staff | 01/07/2015 | AS the college is a government institution we follow the rules and regulations applicable for the government employees of Govt. Of Chhattisgarh. |
| Non Teaching Staff | 01/07/2015 | AS the college is a government institution we follow the rules and regulations applicable for the government employees of Govt. Of Chhattisgarh. |
| Students | 01/07/2015 | AS the college is a government institution we |

follow the rules and regulations applicable for the government employees of Govt. Of Chhattisgarh.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants | | |
|---|---------------|-------------|------------------------|--|--|
| Digital India Week | 01/07/2015 | 07/07/2015 | 48 | | |
| International Skill Development Day | 15/07/2015 | 15/07/2015 | 69 | | |
| Teachers Day | 05/09/2015 | 05/09/2015 | 62 | | |
| NSS Day | 24/09/2015 | 24/09/2015 | 72 | | |
| Gandhi Jayanti | 02/10/2015 | 02/10/2015 | 78 | | |
| Rashtriya Ekta Diwas | 31/10/2015 | 31/10/2015 | 64 | | |
| <u>View File</u> | | | | | |

7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

Orientation program through NSS, Tree Plantation Drive, Regular Campaigning Via Rallies, Slogan writing etc. Plastic removal Drive. Highlighting the importance of Water Conservation through posters. Talk on the importance of Sanitation.

Green Audit.

7.2 - Best Practices

7.2.1 – Describe at least two institutional best practices

1. Plantation and Identification of the plants of the Medicinal value Objective of the Practice To plant and identify plants of medicinal value around the vicinity of the college so that the vast resources of such plants are utilized for the well being of the community. The Context Sitting cozily amidst the scenic mountains belonging to Maikal ranges the college is the home of diverse flora and fauna. Because of sustained and systematic tree plantation drives since its inception, the college is now the home of an amazing variety of medicinal plants like Ashwagandha, Giloy, Sarpagandha, Parijaat, Sahjan, Chiraita, Kaitha, Aloe vera, Pudina, Tulsi, Neem are a few to mention among more than 50 local and exotic varieties of medicinal plants in the college campus. These plants are sparingly used by the members of the college family and local populace alike for medical and nutritional purposes. The Practice: A specialized committee appointed by the principal of the college does the preliminary groundwork of the Green Audit under the supervision of the Department of Botany a team of teachers, as well as students, conduct a thorough survey of the area adjacent to the college for the plants of medicinal value. Identifying and labeling of the plants is done and plants that need proper attention are segregated. An awareness drive is organized to make students aware of the properties of such plants. 2. Biodegradable wastes recycling Objective of the Practice To recycle the biodegradable waste of the campus and make the students aware of the environment. The Context Garbage or Wastes that rot by the action of decomposers are called biodegradable wastes. Dead plants and animals and their products (e.g., fruit and vegetable peels, paper, and leaves) decay very easily. These wastes mix with the soil and produce manure. This process is important to trash out the land and environment which is a prime concern of this era. Waste reduction initiatives save natural

resources, energy, and landfill space. It also provides numerous opportunities for the students to understand this issue and its implications on the local environment. The Practice A Lush green campus of the college enhances the beautification in one hand but generates lots of biowaste in the form of twigs, leaves, flowers, weeds, etc. Our management ensures the proper disposal of biodegradable waste from the college and college canteen. For proper disposal of solid waste (Bio) environment committee of the college has decided to take proper management of this bio-waste of the campus and the following steps has been taken: Separate dustbins all over the campus have places to ensure proper disposal of waste. Every day workers of the college broom the campus and garden, gardeners clean and trim the garden plants, manage the shape size of large trees. The leaf litter and garden waste waste derived from fruit and vegetable origin from the hostel and canteen are collected transported to a compost pit. In the campus, two such compost pits were constructed.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://gnkckota.ac.in/Uploads/BEST%20PRACTICES%202015-16 2021237120303.pdf

7.3 - Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional distinctiveness - The institute is situated in a remote scheduled area and caters to the educational needs of the backward and downtrodden sections of the society nearly 88 of our students belong to ST/SC/and other backward classes. The majority of the students come from the BPL section of the society yet our college is known for excellent annual results. More than 80 of our students were successful in last years university examinations. This is the outcome of the grit of our students as well as the innovative teaching methods used by our teachers. The intellectual output appears to be significant as most of our students are first-generation learners.

Provide the weblink of the institution

https://gnkckota.ac.in/Uploads/INSTITUTIONAL%20DISTINCTIVENESS%202015-16_202123 7120943.pdf

8. Future Plans of Actions for Next Academic Year

The institute plans to perform the following action under academic /examination reform, infrastructural and other developmental initiatives - 1.Proposal for New Post Graduate Programme for arts, commerce and science faculties. 2. Special focus on the physical and mental health of the students of the college. 3. The Efforts for collaboration and extension activities 4 Extension activities connecting the society NSS and Red Cross. 5 Beautification of the main college campus and the college garden. 6. Up-gradation and new designing of college website. 9. To manage the rainwater harvesting system in the college.